

MEDICALDIRECTOR DATA COLLECTION – GP Consultation Checklist



WORKFLOW & MINIMUM CLINICIAN DATA ENTRY

- Review previous consultation notes ☐
- Review or collect history ☐
- Current Medications ☐
- Recent side effects/allergies ☐
- Check Result/Documents and MARK AS NOTIFIED ☐
- Examination & Management
(enter all observations BP, pulse etc in correct fields) ☐
- Findings/Diagnosis ☐
- Patient Education ☐
- Add/Remove Recall or make next appointment ☐
- Reason for contact ☐
- MBS item/voucher ☐

MEDICALDIRECTOR DATA COLLECTION –GP Consultation Checklist for patient with Diabetes



WORKFLOW & MINIMUM CLINICIAN DATA ENTRY

- Reason for contact eg Diabetes Review ☐
- Review previous consultation notes ☐
- Review or collect history ☐
- Review current medications ☐
- Recent side effects/allergies ☐
- Examination & Management
(enter all observations BP, pulse etc in correct fields) ☐
- Enter observations into Diabetes Record (Clinical Menu) ☐
- Document Patient Education ☐
- Organise pathology – set up favourites ☐
- Check Diabetes Register for outstanding items ☐
- Add/Remove Recall or make next appointment ☐
- MBS item/voucher ☐