

# MEDICALDIRECTOR DATA COLLECTION

## – GP Consultation Checklist



### WORKFLOW & MINIMUM CLINICIAN DATA ENTRY

- Review previous consultation notes
- Review or collect history
- Current Medications
- Recent side effects/allergies
- Check Result/Documents and MARK AS NOTIFIED
- Examination & Management  
(enter all observations BP, pulse etc in correct fields)
- Findings/Diagnosis
- Patient Education
- Add/Remove Recall or make next appointment
- Reason for contact
- MBS item/voucher

# MEDICALDIRECTOR DATA COLLECTION

## –GP Consultation Checklist for patient with Diabetes



### WORKFLOW & MINIMUM CLINICIAN DATA ENTRY

- Reason for contact eg Diabetes Review
- Review previous consultation notes
- Review or collect history
- Review current medications
- Recent side effects/allergies
- Examination & Management  
(enter all observations BP, pulse etc in correct fields)
- Enter observations into Diabetes Record (Clinical Menu)
- Document Patient Education
- Organise pathology – set up favourites
- Check Diabetes Register for outstanding items
- Add/Remove Recall or make next appointment
- MBS item/voucher